

Explanation: in order to prevent occupational disasters and ensure the safety and health of workers, our school operates various tasks in **accordance with Occupational Safety and Health Act.**
President TING, PIN-SHOU is the business manager (employer) of our school.
Appeal acceptance unit (school representative): Office of the Secretariat extension 1110.

Our school's faculty and staff (including part-time students) are requested to cooperate with the following matters:

1. **Read the "Code of Shih Chien University Safety and Health Work" in detail and be willing to comply with its content** (website: environmental safety section of the office of the general affairs/relevant regulations).
2. **Willing to receive safety and health education and training.**
3. **Willing to cooperate with various health management plans such as health and physical examinations.**
4. **Willing to report to various business windows if there are any related questions or doubts:**
 - (1) **Emergency rescue, Disaster Notification:** Campus Security Center (**Hotline 02-25337582**)
Military Training Office Representative Extension 3721
 - (2) **All safety and health matters in the environmental space** (venue leasing/disputes, cleaning, damage to public facilities and equipment/monitoring systems/flood and fire alarms/garbage classification, etc.): General affairs section(managers of each building) representative extension 5119
 - (3) **Emergency response, health promotion, and health management** (including prevention plan for illegal infringement during duty execution, protecting and managing maternal health, prevention plan for human hazards, and prevention plan for diseases caused by abnormal work load): health protection group 1 of the school affairs office (Occupational Protection), extensions 3311 and 3313 (website: health protection group 1 of the school affairs office/occupational safety and health)
◆ (Our school: see attachment for details, please remember nearby emergency personnel)
 - (4) **Psychological health promotion/assistance:** Representative of the consultation center of the school affairs office, extension 3616
 - (5) **Rights, obligations, evaluations, and personnel changes:** representative of the Human Resources Office, extension 1301
 - (6) **Promotion/consultation of occupational safety laws and regulations, training of safety and health personnel, supervision of various internship sites, disaster analysis and investigation:** Environmental safety section of office of the general affairs, extension 5811/5810

I have understood the above matters and am willing to cooperate with all regulations.

Employed by:

Faculty ID/Student ID:

Signature: (personally signed)

Date: